

## DETAILS OF FAMILARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2024-25

Name of Independent Director:	ent		Mrs. Vijaylax mi Joshi	Dr. Manoj Vaish	Mr. Arun Kumar Jain	Justice Ravindra Singh (retd.	Mrs. Sudha Pillai	Mr. V K Jeyakodi	Mr. C R Rajagopal
	S. No.								
	1.	Business Updates	✓	✓	✓	✓			
	2.	Export-Import Global Market Scenario	<b>√</b>	<b>✓</b>	<b>√</b>	<b>√</b>			
	3.	Forex Management	✓	✓	✓	✓			
	4.	Role & Responsibility of Audit Committee	✓	<b>√</b>	<b>√</b>	<b>√</b>			
	5.	Related Party Transaction	<b>√</b>	<b>✓</b>	<b>√</b>	<b>√</b>			
	6.	Compliances of Listing Regulations	<b>→</b>	<b>✓</b>	<b>√</b>	<b>√</b>			
	7.	Capex / Revenue Budget	<b>√</b>	✓	<b>√</b>	<b>√</b>			
	8.	Shareholding Pattern	✓	✓	✓	✓			
Subject Matter of Progra mme	9.	Internal Auditor Report and Action Taken Report (ATR)	<b>√</b>	<b>✓</b>	<b>√</b>				
	10.	Compliances under SEBI Insider Trading Regulations	<b>✓</b>	<b>✓</b>	<b>✓</b>	<b>✓</b>	<b>√</b>	<b>✓</b>	<b>✓</b>
	11.	Code of Conduct and Other Policies	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>
	12.	Corporate Governance Report under Regulation 27 of the Listing Regulations.	<b>√</b>	<b>✓</b>	<b>*</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>
	13.	Update on amendment made by SEBI regarding Investors / Analysts meeting.	<b>√</b>	✓	<b>√</b>	<b>V</b>	<b>√</b>	<b>√</b>	<b>√</b>
	14.	Updates on amendment made by SEBI regarding appointment / reappointment and removal of Independent Director (ID)	<b>V</b>	<b>V</b>	<b>✓</b>	<b>V</b>	<b>V</b>	<b>✓</b>	<b>V</b>
	15.	SEBI circular regarding implementation of System Driven Disclosures under SEBI (Prohibition of Insider Trading) Regulation.	<b>V</b>	<b>V</b>	<b>✓</b>	<b>V</b>	<b>V</b>	<b>✓</b>	<b>V</b>
	16.	Compliances under SEBI (SAST) Regulations	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>	<b>√</b>



		1							
		SEBI amendment for	✓	✓	✓	✓	✓	✓	✓
		simplified norms for							
	17.	processing investor's							
		services & updating							
		KYC of Shareholders.							
		Introduction				✓	✓	✓	✓
		awareness program							
		on Company and its							
	18.	business by							
		management to newly							
		after joining the							
		Board.							
		Board meeting					✓	✓	✓
	10	exposure to newly							
	19.	appointed Directors							
		as Invitee.							
1			Vijaylax	Manoj	Arun	Ravindra	Mrs.	Mr. V K	Mr. C R
Name of I	ndependen	t Director:	Vijaylax mi Joshi	Manoj Vaish	Arun Kumar	Ravindra Singh	Mrs. Sudha	Mr. V K Jeyakodi	Mr. C R Rajagopal
Name of I					-			Jeyakodi	Rajagopal
Name of I	ndependen				Kumar		Sudha		
	FY 24-25	3	mi Joshi 8	Vaish 8	Kumar Jain 8	Singh 8	Sudha Pillai	Jeyakodi	Rajagopal
No. of	FY 24-25		mi Joshi	Vaish	Kumar Jain	Singh	Sudha Pillai	Jeyakodi	Rajagopal
No. of program me attended	FY 24-25	3	mi Joshi 8	Vaish 8	Kumar Jain 8	Singh 8	Sudha Pillai	Jeyakodi	Rajagopal
No. of program me attended by	FY 24-25	3	mi Joshi 8	Vaish 8	Kumar Jain 8	Singh 8	Sudha Pillai	Jeyakodi	Rajagopal
No. of program me attended by Indepen	FY 24-25	3	mi Joshi 8	Vaish 8	Kumar Jain 8	Singh 8	Sudha Pillai	Jeyakodi	Rajagopal
No. of program me attended by Indepen dent	FY 24-25	3	mi Joshi 8	Vaish 8	Kumar Jain 8	Singh 8	Sudha Pillai	Jeyakodi	Rajagopal
No. of program me attended by Indepen dent Director	FY 24-25 Cumulat	ive till date	8 13	8 13	Kumar Jain 8 13	8 8 8	Sudha Pillai 2	Jeyakodi 2	Rajagopal 2
No. of program me attended by Indepen dent Director	FY 24-25	ive till date	mi Joshi 8	Vaish 8	Kumar Jain 8	Singh 8	Sudha Pillai	Jeyakodi	Rajagopal
No. of program me attended by Indepen dent Director No. of Hours	FY 24-25 Cumulat	ive till date	8 13	8 13 8	Kumar Jain 8 13	8 8 8	Sudha Pillai 2	2 2	Rajagopal  2
No. of program me attended by Indepen dent Director No. of Hours spent by	FY 24-25 Cumulat	ive till date	8 13	8 13	Kumar Jain 8 13	8 8 8	Sudha Pillai 2	Jeyakodi 2	Rajagopal 2
No. of program me attended by Indepen dent Director No. of Hours spent by Indepen	FY 24-25 Cumulat	ive till date	8 13	8 13 8	Kumar Jain 8 13	8 8 8	Sudha Pillai 2	2 2	Rajagopal  2
No. of program me attended by Indepen dent Director No. of Hours spent by	FY 24-25 Cumulat	ive till date	8 13	8 13 8	Kumar Jain 8 13	8 8 8	Sudha Pillai 2	2 2	Rajagopal  2



## DETAILS OF FAMILARISATION PROGRAMME FOR INDEPENDENT DIRECTORS DURING THE FINANCIAL YEAR 2023-24

Name of Independe Director:			Mrs. Vijaylaxmi Joshi	Dr. Manoj Vaish	Mr. Arun Kumar Jain	
	S. No.					
Subject Matter of Progra mme	1. Business Updates		✓	✓	✓	
	Export-Import Global Market Scenario		✓	✓	✓	
	3. Forex Management		✓	✓	✓	
	4.	Role & Responsibility of Audit Committee	✓	✓	✓	
	5. Related Party Transaction		✓	✓	✓	
	6. Compliances of Listing Regulations		✓	✓	<b>√</b>	
	7.	7. Capex / Revenue Budget		✓	✓	
	8.			✓	✓	
	9.	9. Internal Auditor Report and Action Taken Report (ATR)		<b>✓</b>	<b>√</b>	
	10. Compliances under SEBI Insider Trading Regulations		<b>✓</b>	<b>√</b>	<b>√</b>	
	11.	Code of Conduct and Other Policies	<b>√</b>	✓	✓	
	12.	Corporate Governance Report under Regulation 27 of the Listing Regulations.	<b>√</b>	✓	<b>√</b>	
	13.	Update on amendment made by SEBI regarding Investors / Analysts meeting.	<b>✓</b>	<b>√</b>	<b>√</b>	
	14.	Compliances under SEBI (SAST) Regulations	<b>√</b>	<b>√</b>	<b>√</b>	
Name of Independent Director:		Mr. Vijaylaxmi Joshi	Dr. Manoj Vaish	Mr. Arun Kumar Jain		
No. of	FY 23-24		5	5	5	
program me attended by Indepen dent Director	Cumulativ	ve till date	5	5	5	
No. of	FY 23-24		5	5	5	
Hours spent by Indepen dent Director	Cumulativ	ve till date	5	5	5	